

## **Alaska TRCC Meeting Minutes**

December 9, 2009

AST Conference Room, 5700 E. Tudor Rd., Anchorage

1:30 pm – 4:30 pm

Tele conf # 1-800-315-6338, meet me code 8532#

### **Attendees:**

- Chair - Hans Brinke, AST
- Vice Chair - Kim Carpenter, MOA
- Rec. Secretary - Joanna Reed, AHSO, DOT&PF
- Betty Monsour, UAA
- Ron Martindale, DOT&PF
- Kerry Hennings, DMV
- Diane Schenker, Courts
- Lisa Davis, UAA
- Jack Stickel, DOT&PF

### **On Phone:**

- Ulf Petersen, DOT&PF
- Cindy Cashen, AHSO, DOT&PF
- Dave Brower, Dept of Law

Meeting begins at 1:35pm

## **I. Internal Committee Business**

- A.** Approval of meeting notes from November 9<sup>th</sup> meeting
  - Kerry moves to approve, Ron seconds,
  - All in favor, motion carries
- B.** Discussion, nomination, votes on Calendar year 2010 Chair, Vice Chair
  - Kerry nominates Hans for Chair, Betty seconds, all in favor, motion carries
  - Diane nominates Kim for Vice Chair, Betty seconds, all in favor, motion carries

## **II. Updates on Action Items from Previous Meetings**

- A.** Easy Street Draw license
  - Need to establish a license that is a combined multi-agency license. Working with Lance and Kat from TraCS committee, will work with vendor to create this soon.
  - Details have not been worked out yet
- B.** Future for the Open Portal Project demonstrated in September
  - Ron will get cost estimates and find out if there is already authorization to continue this
  - Ron will check with the vender and with procurement, and let the Committee know at the next meeting

## **III. Other Short Business**

- A.** Update on TraCS User Group conference
  - The Conference is set for Feb 3 and 4.
  - Sgt Jim Daily will be the keynote speaker
  - Invites are out and more by the end of the week.

**B. TraCS future funding**

- Ask of the ATRCC to consider TraCS as a priority in 408 grant money
- Ask the CSG to decide and work with the Governor's office and/or a legislator to create a bill
- Possible APSC surcharge funding

**C.** Some agencies have shredded their old citation forms rather than keeping them. *Agencies that used their old forms for parking tickets (or other tickets that are not served on a person) cannot use the new Alaska Uniform Citation (AUC) form provided by DPS for those purposes. The AUC instructions explain that the form can only be used for citations served in person, however, it may be helpful to remind agencies of this when they order the forms, to make sure they don't destroy their old ticket books if they will need those forms for parking tickets, etc.*

**IV. Items for Discussion**

**A.** Schedule and procedures for submitting and evaluating grant proposals for 408 funds

- The Committee goes over a proposed 408 schedule
- Have agencies either submit an abstract or talk at the next meeting about their 408 project ideas. 500 words or less
- Send out the ATRCC Strategic plan and TR Assessment in a separate email so it can be forwarded.
- The Committee agrees to temporarily adopt the schedule. If it works, with minor tweaking, it can be voted on and adopted next year.

**B.** The Committee will review the draft 408 Evaluation Forms at the next meeting

**V. Last Minute Items**

**A.** No last minute items

**VI. Action Items as a Result of this Meeting**

- A.** Ron Single Portal project
- B.** Send out updated schedule for 408 process, strategic plan, and TR Assessment
- C.** Draft 408 Evaluation forms
- D.** Abstracts for 408 projects
- E.** APD transfers

**VII.** Ron moves to adjourn, Betty seconds, all in favor.

Meeting adjourns at 3:15pm

**Next meetings:**

**2010 Meeting Dates**

- January 13
- February 10
- March 10
- April 14
- May 12
- June 9
- July 14
- August 11
- September 15
- October 13

- November 10
- December 15

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